

# Occupational physicians and OSH professionals

Accident prevention regulation

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formal correction in § 3 (...where they are able to furnish evidence of their entitlement to use the designation of: **1.** “Arbeitsmedizin” (practitioner in occupational medicine) or **2.** “Betriebsmedizin” (practitioner with a supplementary qualification in occupational medicine))

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Legend:

*In italics: Provisions/scope for provisions specific to individual German Social Accident Insurance Institutions*

(Note: The German Social Accident Insurance Institutions are referred to below as “accident insurance institutions”)

# Part 1

## General provisions

### Section 1 Scope

This accident prevention regulation defines, in detail, the measures to be taken by employers to fulfil their obligations under the German Act on Occupational Physicians, Safety Engineers and Other Occupational Safety Specialists (Arbeits-sicherheitsgesetz, referred to below as the German Occupational Safety Act or by its abbreviation ASiG).

### Section 2 Appointment

- (1) The employer shall appoint occupational physicians and OSH (Occupational Safety and Health) professionals to perform the tasks specified in Sections 3 and 6 of the German Occupational Safety Act (ASiG). The employer shall provide evidence upon request of how he has fulfilled this obligation.
- (2) In companies with up to 20 employees, the scope of supervision to be provided by occupational physicians and OSH professionals is as set out in Annex 1.
- (3) In companies with over 20 employees, the provisions of Annex 2 apply.
- (4) Notwithstanding Paragraphs (2) and (3) above, the employer may opt for an alternative supervision model in accordance with Annex 3 or Annex 4 if he is actively involved in the company's operations and the number of employees is not greater than *... (provisions specific to the relevant accident insurance institution; Annex 3: upper limit 50; Annex 4: 20) ...*
- (5) The number of employees shall be calculated based on annual averages. For calculation of the threshold value stated in Paragraphs 2, 3 and 4, part-time employees shall be considered with the following factors:
  - Not more than 20 regular weekly working hours: 0.5
  - More than 20 and not more than 30 regular weekly working hours: 0.75
  - Over 30 regular weekly working hours: 1.0
- (6) On a case-by-case basis, the accident insurance institution may, with the consent of the competent authority and in accordance with Section 12 of the

ASiG, permit deviation from (2), (3) and (4) above if the occupational safety and health hazards in the company differ from the average and the deviation from the above provisions is not prejudicial to employee safety. Companies of the same type shall be used as a benchmark.

- (7) The employees shall be informed of the form of supervision provided by occupational physicians and OSH professionals and of their identity or that of the responsible competence centre.

### **Section 3 Occupational medical expertise**

The employer may deem physicians to be in possession of the required occupational medical expertise where they are able to furnish evidence of their entitlement to use the designation of:

1. “Arbeitsmedizin” (practitioner in occupational medicine)
- or
2. “Betriebsmedizin” (practitioner with a supplementary qualification in occupational medicine)

### **Section 4 Safety expertise**

- (1) The employer may deem OSH professionals to be in possession of the required safety expertise if they fulfil the requirements set out in (2) to (6) below.
- (2) Safety engineers fulfil the requirements if they:
  1. are authorised to use the professional title of “Ingenieurin” or “Ingenieur” (engineer) or have obtained a bachelor’s or master’s degree in engineering,
  2. have subsequent practical experience in this profession for at least two yearsand

3. have successfully completed a course of training as an OSH professional organised by the state authorities or the accident insurance institutions or an equivalent course of training organised by another training provider and recognised by the state authorities or the accident insurance institutions.

Safety engineers whose university training entitles them to use the professional title of “Sicherheitsingenieurin” or “Sicherheitsingenieur” (safety engineer) and who have practical experience as an engineer for one year also fulfil the requirements.

- (3) Persons possessing equivalent qualifications may also work as safety engineers. Their deployment as safety engineers in the company requires approval on a case-by-case basis by the competent authority in accordance with Section 7 (2) of the ASiG.
- (4) Safety technicians (“Sicherheitstechnikerin”, “Sicherheitstechniker”) fulfil the requirements if they
  1. have passed an examination as a state-recognised technician (“staatlich anerkannter Technikerin” or “staatlich anerkannter Techniker”),
  2. have subsequent practical experience as a technician for at least two years and
  3. have successfully completed a course of training as an OSH professional organised by the state authorities or the accident insurance institutions or an equivalent training organised by another training provider and recognised by the state authorities or the accident insurance institutions.

Persons who have not passed the examination for state-recognised technicians but have worked as technicians or in an equivalent field for at least four years and have successfully completed a course of training in accordance with the first sentence of 3. above also meet the requirements.

- (5) Master safety officers (“Sicherheitsmeisterin”, “Sicherheitsmeister”) fulfil the requirements if they

1. have passed the examination as a master craftsperson (“Meister”, German vocational qualification),
  2. have subsequent practical experience as a master craftsperson for at least two years
- and
3. have successfully completed a course of training as an OSH professional organised by the state authorities or the accident insurance institutions or an equivalent course of training organised by another training provider and recognised by the state authorities or the accident insurance institutions.

Persons who have not passed the master craftsperson’s examination but have worked as a master craftsperson or in an equivalent field for at least four years and have successfully completed a course of training in accordance with the first sentence of 3. above also meet the requirements.

- (6) Persons with a degree in physics, chemistry, biology, human medicine, ergonomics, occupational and organisational psychology, occupational hygiene or human factors fulfil the requirements as persons with equivalent qualifications in accordance with Paragraphs 2, 3, 4 or 5 if they
  1. have passed their university degree,
  2. have subsequent practical experience for at least two years in an occupation requiring the university degreeand
  3. have successfully completed a course of training organised by the state authorities or the accident insurance institutions qualifying them as an OSH professional or an equivalent course of training organised by another training body and recognised by the state authorities or the accident insurance institutions.

In addition, approval by the competent authority is required on a case-by-case basis in accordance with Section 7 (2) of the ASiG if the person is not entitled to use the professional title of “Ingenieurin” or “Ingenieur” (engineer) and they are to work in place of a safety engineer.

- (7) The course of training referred to in Paragraphs 2, 4, 5 and 6 comprises learning areas 1 to 5 (cross-sector training) and 6 (sector-specific training), including the accompanying work placement phases. Learning area 6 comprises the following generic topics:

*(Insert the specific provisions of the accident insurance institution concerned.)*

- (8) Where an OSH professional who has completed learning area 6 (sector-specific training) in accordance with the provisions of an accident insurance institution subsequently changes sector, the employer shall ensure that the OSH professional undertakes further training to acquire the required sector-specific expertise. The *(insert name of the accident insurance institution)* decides on the required scope of further training, taking into account the content of learning area 6 for which it is responsible and the existing expertise of the OSH professional.

## Section 5 Reports

The employer shall require the occupational physicians and OSH professionals appointed in accordance with Section 2 of this accident prevention regulation to provide regular written reports (the electronic form is acceptable) on the fulfilment of the tasks assigned to them. The reports should also provide information on cooperation between the occupational physicians and OSH professionals and any other persons with particular expertise who may have been deployed. In addition, the reports shall contain documentation of the further training completed by occupational physicians and OSH professionals that is required for their performance of the tasks assigned to them.

## Section 6 Use of digital information and communication technologies

- (1) As a general principle, support by occupational physicians and OSH professionals shall be provided in person. If the situation in the company is known, the services may be provided with the use of digital information and communication technologies. This form of supervision must be provided by the occupational physician and the OSH professional themselves. Supervision in this form is not possible when, for objective reasons, the occupational physician or OSH professional must be present in person at the company's premises.
- (2) Where supervision is provided in accordance with Section 2 (2) and (3) of this accident prevention regulation, the use of digital information and communication technologies is permissible for up to one third of the services of each service provider if they are familiar with the company following an initial inspection and the criteria for the use of digital information and communication technologies are met. The proportion of services provided by occupational physicians or OSH professionals in accordance with Section 2 (2) and (3) of this accident prevention regulation with the use of digital information and communication technologies may exceed one third if *(insert the specific provisions of the relevant accident insurance institution; digital information and communication technologies must not be used for more than 50% of the entire services)*.
- (3) If ad-hoc supervision is provided in accordance with Section 2 (4) of this accident prevention regulation, the employer shall decide on the form and scope of the use of digital information and communication technologies on the basis of his risk assessment.
- (4) Paragraph 3 applies mutatis mutandis to consulting on specialist topics provided by persons with the relevant technical expertise, but who are not qualified occupational physicians or OSH professionals.
- (5) The use of digital information and communication technologies for the provision of services shall be documented in the report in accordance with Section 5 of this accident prevention regulation.

# Part 2

## Transitional provisions

### Section 7 Transitional provisions

- (1) If physicians or OSH professionals have successfully acquired their occupational health or occupational safety expertise in accordance with a version of this accident prevention regulation applicable prior to ... *(insert date on which this accident prevention regulation entered into force)*, the employer may consider the person concerned to be in possession of the expertise required by this accident prevention regulation.
- (2) *(Transitional provisions concerning existing “employer models” and existing contracts with service providers are to be added by the accident insurance institution.) (This applies only to the German Social Accident Insurance Institutions for trade and industry and the German Social Accident Insurance Institution of the Federal Government and for the railway services; German Social Accident Insurance Institutions for the public sector should enter “Not applicable” here.)*
- (3) The obligation under Section 5 (3) applies as of 1 January *(the accident insurance institution enters the year here which is three years after entry into force of Section 5 (3))* where contracts between the employer and
  - occupational physicians,
  - OSH professionals or
  - cross-company services

were entered into before 1 January *(the accident insurance institution enters the year here in which Section 5 (3) entered into force)* should these contracts contain no provisions in this respect or contain provisions to the contrary.

## **Part 3**

# **Entry into force and expiry**

### **Section 8 Entry into force and expiry**

This accident prevention regulation enters into force on the first day of the month following its publication. It supersedes the previous version of the accident prevention regulation “Betriebsärzte und Fachkräfte für Arbeitssicherheit” (occupational physicians and OSH professionals) dated ...

Annex 1 (to Section 2 (2) of DGUV Regulation 2)

# Standard supervision by occupational physicians and OSH professionals in companies with up to 20 employees

## I. General provisions (Section I)

The nature and scope of supervision by occupational physicians and OSH professionals in accordance with Annex 1 is based essentially on the workplace hazards to employees' safety and health and the tasks set out in Sections 3 and 6 of the ASiG.

The supervision to be provided by occupational physicians and OSH professionals comprises the support of the employer in preparing and updating the assessment of working conditions (risk assessment) and conducting ad hoc supervision. The content of this supervision can be combined.

The expertise of occupational physicians and OSH professionals shall be called upon during preparation and updating of the risk assessment. This requirement can be met by the first consultant (occupational physician or OSH professional) drawing upon the expertise of the other.

The support with the risk assessment shall be repeated in the event of significant changes in the working conditions and after no more than ... years:

*(Insert specific provisions of the relevant accident insurance institution, with reference to the following guidance: group I to Annex 2 Section IV: max. 1 year; group II to Annex 2 Section IV: max. 3 years; group III to Annex 2 Section IV: max. 5 years.)*

## II. Ad-hoc supervision (Section II)

The employer shall avail himself on an ad-hoc basis of the supervision services of an occupational physician or OSH professional with sector-specific expertise under specific circumstances where matters of occupational safety and health protection arise.

In the following cases in particular, the employer shall determine whether supervision by the occupational physician, the OSH professional or both professions is required:

- Planning, installation and modification of plant
- Introduction of new work equipment resulting in an increased risk potential
- Significant changes to working practices
- Introduction of new working practices
- Design of new workstations and work processes
- Introduction of new substances leading to an increased risk potential
- Activities involving persons requiring particular protection (in particular pregnant women, breastfeeding women, young people, severely disabled persons)
- Investigation of accidents and occupational diseases
- Provision of advice to employees on specific accident and health risks at work
- Preparation of emergency, hygiene, pandemic and alarm plans
- Need for safety inspections and assessments of installations, work systems and work processes
- Fundamental restructuring of working hours, breaks and shifts
- Need for preventive occupational health care
- Hazards posed by persons who endanger themselves and others, in particular owing to the influence of drugs or alcohol, or by aggressive behaviour
- Issues relating to job changes; integration and reintegration of persons with disabilities and (re-)integration of persons undergoing rehabilitation
- High incidence of health problems
- Incidence of post-traumatic stress

*(The relevant accident insurance institution can add further specifics.)*

In particular cases, ad hoc consultations on specialist topics may also be provided by persons with the relevant expertise but who are not qualified as occupational physicians or OSH professionals.

Employers may agree to share the services of occupational physicians and OSH professionals for standard supervision if the organisational resources within their own companies are insufficient.

Annex 2 (to Section 2 (3) of DGUV Regulation 2)

## **Standard supervision by occupational physicians and OSH professionals in companies with over 20 employees**

### **I. General provisions (Section I)**

Supervision by occupational physicians and OSH professionals in accordance with Annex 2 comprises basic supervision and company-specific supervision. Together, basic supervision and company-specific supervision form the overall supervision.

The employer shall determine and assign the tasks of the occupational physicians and OSH professionals and agree these tasks with them in writing (the electronic form is acceptable), in accordance with the requirements of the company and with the assistance of the employee representatives, with reference to Section 9 (3) of the ASiG.

The scope of the basic supervision shall be determined by the deployment times applicable to the companies in accordance with Section II.

The scope of the company-specific supervision component in accordance with Section III shall be determined by the employer, reviewed regularly and in the event of significant changes, and adjusted if required.

The employer shall consult with an occupational physician and an OSH professional when determining the basic supervision and the company-specific component of supervision.

Conducting of preventive occupational health care shall form part of company-specific supervision and shall not be included within the deployment hours for basic supervision.

Company-specific consulting on special topics may also be provided by persons with the relevant expertise, but who are not qualified as occupational physicians or OSH professionals. The occupational physician and the OSH professional are to be notified in such cases. The rights of employees and the elected participative management bodies in accordance with the German Works Constitution Act

(Betriebsverfassungsgesetz) and legislation governing staff representation to be involved remain unaffected.

Travel time shall not count as deployment hours.

The maximum proportion permitted for the use of digital information and communication technologies applies to both basic supervision and company-specific supervision.

## II. Basic supervision (Section II)

Basic supervision comprises three supervision groups, for each of which fixed total durations of deployment apply for the occupational physician and the OSH professional. Companies are assigned to a supervision group according to their respective company type as set out in Section IV. The following durations of deployment in hours per year per employee are required for basic supervision, according to the assignment to one of the three groups:

	Group I	Group II	Group III
Duration of deployment (hours per year per employee)	2.5	1.5	0.5

The durations of deployment shall be divided between the occupational physician and the OSH professional with at least 20% of the basic supervision being assigned to each service provider.

Basic supervision comprises the following areas of responsibility, which generally require an inspection:

1. Support with assessment of the working conditions (risk assessment)
  - 1.1 Support with implementation of an overall concept for risk assessment
  - 1.2 Support with performance of the risk assessment
  - 1.3 Observation of actual practice in the company and evaluation of the risk assessment
  - 1.4 Support with updating of the risk assessment

2. Support with fundamental measures for work design – prevention activity focused on the work environment
  - 2.1 Support with work system design in planning, implementation and maintenance
  - 2.2 Proactive measures for prevention activity focused on the work environment and the associated working conditions, both in existing work systems and when changes are made
3. Support with fundamental measures in work design, focusing on individual behaviour
  - 3.1 Support with verbal and written instructions and with training measures
  - 3.2 Motivation to encourage safe and healthy behaviour
  - 3.3 Information and education
  - 3.4 Collective provision of occupational health advice to employees
4. Support with creation of a suitable organisational structure and integration into managerial activities
  - 4.1 Integration of occupational safety and health into the organisational structure, and its consideration in company processes
  - 4.2 Integration of occupational safety and health at management level
  - 4.3 Consulting on the resources required for the implementation of OSH measures
  - 4.4 Assurance of communication and information
  - 4.5 Organisation of first aid in the company
  - 4.6 Organisation and improvement of processes in the company in the interests of OSH measures being as effective as possible
5. Investigation following incidents
  - 5.1 Investigation of incidents, analyses of causes and evaluation of the results
  - 5.2 Identification of areas and activities with a high incidence of accidents and work-related diseases
  - 5.3 Suggestions for improvement

6. General consulting and provision of advice to employers and management, employee representatives and employees
  - 6.1 Consulting on legal principles, acknowledged good practice, occupational medicine, hygiene and other findings in human factors research
  - 6.2 Responding to queries; recording and processing of information received from employees
  - 6.3 Dissemination of information within the company, including team meetings
  - 6.4 Organising of external consulting on particular occupational safety and health issues
  - 6.5 Consulting on the need for and scope of company-specific supervision
7. Documentation, reporting obligations
  - 7.1 Support with documentation
  - 7.2 Support with fulfilment of reporting obligations to the competent authorities and the German Social Accident Insurance Institutions
  - 7.3 Documentation of suggestions made to the employer and of the progress of their implementation
  - 7.4 Documentation of the service providers' own activities and usage of the duration of deployment
8. Participation in company meetings
  - 8.1 Personal consulting with employers and their management personnel
  - 8.2 Attendance of the employer's internal formal meetings with management personnel
  - 8.3 Attendance of meetings of the company's OSH delegates in accordance with Sections 9, 10 and 11 of the ASiG, and in particular of meetings of the OSH committee
  - 8.4 Attendance of other meetings, including works meetings
9. Organisation by service providers of their own activity
  - 9.1 Organisation of the required continuing professional development (updating and expansion of knowledge)

- 9.2 Development and use of knowledge management
- 9.3 Utilisation of opportunities to pool experience, particularly with the accident insurance institutions and the competent authorities

### **III. Company-specific supervision (Section III)**

The employer shall determine and review what services are required for company-specific supervision, and the associated human resources requirements. For this purpose, the employer shall consult with an occupational physician and an OSH professional.

Based upon the identified human resources requirements, the employer shall define the supervision services in writing (the electronic form is acceptable) in consultation with the occupational physician and the OSH professional.

Consulting on assessment of the working conditions (risk assessment) shall be continued as part of company-specific supervision in the event that the duration of deployment (for basic supervision) is insufficient for this purpose or that additional consideration must be given to hazards ensuing from activities not typical of the company's operational purpose.

When determining the requirements for company-specific supervision, the employer shall consider the areas of activity listed below. These areas shall be reviewed regularly and in particular following significant changes, with regard to their relevance to the supervision by the occupational physician and the OSH professional.

The areas of activity for company-specific supervision are:

1. Routine reasons for company-specific supervision
  - 1.1 Hazardous work; activities, workstations and workplaces presenting particular hazards
  - 1.2 Organisation and design of work associated with particular hazards
  - 1.3 Particular company-specific requirements concerning personnel deployment

*(Specific information can be provided here by the responsible accident insurance institution; where the areas of activity occurring routinely are particular to the type of company concerned, the accident insurance institution can recommend durations of deployment for company-specific supervision in DGUV Regel 100-002.)*

2. Changes to the conditions and organisation of work within the company
  - 2.1 Procurement of fundamentally new types of machinery and equipment
  - 2.2 Fundamental changes associated with the creation of new workplaces and the equipping of existing workplaces; planning and installation of new plant; conversions and new construction projects
  - 2.3 Introduction of new substances/materials
  - 2.4 Fundamental changes to the company's processes; fundamental changes to working time arrangements; introduction of new working methods
  - 2.5 Specific requirements for creating a suitable organisational structure for implementing OSH measures, integrating them into management activities and establishing a system for assessing working conditions (risk assessment)
3. External developments with a specific influence upon the situation within the company
  - 3.1 New regulations leading to substantial changes for the company
  - 3.2 Advances in the state of the art, occupational medicine, hygiene or other human factor findings relevant to the company
4. Preventive occupational health care  
Preventive occupational health care is governed by the German Ordinance on Preventive Occupational Health Care (Verordnung zur arbeitsmedizinischen Vorsorge, ArbMedVV).
5. Company activities, priority programmes and campaigns, priority programmes and activities in the company
  - 5.1 Need for coordination during introduction or further development of a voluntary health management system
  - 5.2 Priority programmes and campaigns concerning safety and health at work

#### **IV. Assignment of the different types of company to supervision groups (Section IV)**

The table below shows the assignment of companies to the basic supervision groups in accordance with Section II, based on the economic activity (WZ) code for the type of company concerned.

Excerpt for *(name the accident insurance institution)* from the WZ classification of economic activities, 2008 edition (WZ 2008). A complete list with data from all of the German Social Accident Insurance Institutions is maintained by the German Social Accident Insurance (DGUV).

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
<b>A</b>	<b>SECTION A – AGRICULTURE, FORESTRY AND FISHING</b>			
01.5	Crop and animal production, hunting and related service activities		X	
02	Forestry and logging			
02.1	Silviculture and other forestry activities	X		
02.2	Logging	X		
02.4	Support services to forestry	X		
<b>B</b>	<b>SECTION B – MINING AND QUARRYING</b>			
05	Mining of coal and lignite			
05.1	Mining of hard coal	X		
05.2	Mining of lignite	X		
06	Extraction of crude petroleum and natural gas			
06.1	Extraction of crude petroleum		X	
06.2	Extraction of natural gas		X	
07	Mining of metal ores			
07.1	Mining of iron ores	X		
07.2	Mining of non-ferrous metal ores	X		
08	Other mining and quarrying			
08.1	Quarrying of stone, sand and clay			
08.11	Quarrying of ornamental and building stone, limestone, gypsum, chalk and slate	X		
08.12	Operation of gravel and sand pits; mining of clays and kaolin		X	
08.9	Mining and quarrying n.e.c.	X		
09	Mining support service activities			
09.1	Support activities for petroleum and natural gas extraction		X	
09.9	Support activities for other mining and quarrying	X		

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
<b>C</b>	<b>SECTION C – MANUFACTURING</b>			
10	Manufacture of food products			
10.1	Processing and preserving of meat and production of meat products	X		
10.2	Processing and preserving of fish, crustaceans and molluscs		X	
10.3	Processing and preserving of fruit and vegetables		X	
10.4	Manufacture of vegetable and animal oils and fats		X	
10.5	Manufacture of dairy products			
10.51	Operation of dairies and cheese making		X	
10.52	Manufacture of ice cream		X	
10.52.1	Manufacture of ice cream, industrial		X	
10.52.2	Manufacture of ice cream, small business			X
10.6	Manufacture of grain mill products, starches and starch products		X	
10.7	Manufacture of bakery and farinaceous products		X	
10.8	Manufacture of other food products			
10.81	Manufacture of sugar		X	
10.82	Manufacture of cocoa, chocolate and sugar confectionery			X
10.89	Manufacture of other food products n.e.c.		X	
10.9	Manufacture of prepared animal feeds		X	
11	Manufacture of beverages			
11.0	Manufacture of beverages			
11.01	Distilling, rectifying and blending of spirits			X
11.02	Manufacture of wine from grape			X
11.05	Manufacture of beer		X	
11.06	Manufacture of malt			X
11.07	Manufacture of soft drinks; production of mineral waters and other bottled waters		X	

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
11.08	Manufacture of other beverages n.e.c.			X
12	Manufacture of tobacco products			
12.0	Manufacture of tobacco products			X
13	Manufacture of textiles			
13.1	Preparation and spinning of textile fibres		X	
13.2	Weaving of textiles		X	
13.3	Finishing of textiles			X
13.9	Manufacture of other textiles			
13.91	Manufacture of knitted and crocheted fabrics			X
13.92	Manufacture of made-up textile articles, except apparel		X	
13.93	Manufacture of carpets and rugs		X	
13.94	Manufacture of cordage, rope, twine and netting		X	
13.95	Manufacture of non-wovens and articles made from non-wovens, except apparel		X	
13.96	Manufacture of other technical and industrial textiles		X	
13.99	Manufacture of other textiles		X	
14	Manufacture of wearing apparel			
14.1	Manufacture of wearing apparel, except fur apparel			X
14.2	Manufacture of articles of fur			X
14.3	Manufacture of knitted and crocheted apparel			X
15	Manufacture of leather and related products			
15.1	Tanning and dressing of leather; manufacture of luggage, handbags, saddlery and harness; dressing and dyeing of fur			
15.11	Tanning and dressing of leather; dressing and dyeing of fur		X	
15.12	Manufacture of luggage, handbags and the like, saddlery and harness			X
15.2	Manufacture of footwear			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
16	Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials			
16.1	Sawmilling and planing of wood	X		
16.2	Manufacture of products of wood, cork, straw and plaiting materials (except furniture)		X	
17	Manufacture of paper and paper products			
17.1	Manufacture of pulp, paper and paperboard		X	
17.2	Manufacture of articles of paper and paperboard		X	
18	Printing and reproduction of recorded media			
18.1	Printing and service activities related to printing			
18.11	Printing of newspapers		X	
18.12	Other printing n.e.c.		X	
18.13	Pre-press and pre-media services			X
18.14	Binding and related services		X	
18.2	Reproduction of recorded media		X	
19	Manufacture of coke and refined petroleum products			
19.1	Manufacture of coke oven products	X		
19.2	Manufacture of refined petroleum products		X	
20	Manufacture of chemicals and chemical products			
20.1	Manufacture of basic chemicals, fertilisers and nitrogen compounds, plastics and synthetic rubber in primary forms		X	
20.2	Manufacture of pesticides and other agrochemical products		X	
20.3	Manufacture of paints, varnishes and similar coatings, printing ink and mastics		X	
20.4	Manufacture of soaps and detergents, cleaning and polishing preparations, perfumes and toilet preparations		X	
20.5	Manufacture of other chemical products		X	

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
20.6	Manufacture of man-made fibres		X	
21	Manufacture of basic pharmaceutical products and pharmaceutical preparations			
21.1	Manufacture of basic pharmaceutical products		X	
21.2	Manufacture of pharmaceutical preparations		X	
22	Manufacture of rubber and plastic products			
22.1	Manufacture of rubber products		X	
22.2	Manufacture of plastics products		X	
23	Manufacture of other non-metallic mineral products			
23.1	Manufacture of glass and glass products		X	
23.2	Manufacture of refractory products		X	
23.3	Manufacture of clay building materials		X	
23.4	Manufacture of other porcelain and ceramic products		X	
23.5	Manufacture of cement, lime and plaster	X		
23.6	Manufacture of articles of concrete, cement and plaster			
23.61	Manufacture of concrete products for construction purposes		X	
23.62	Manufacture of plaster products for construction purposes		X	
23.63	Manufacture of ready-mixed concrete	X		
23.64	Manufacture of mortars	X		
23.65	Manufacture of fibre cement	X		
23.69	Manufacture of articles of concrete, plaster and cement n.e.c.	X		
23.7	Cutting, shaping and finishing of stone n.e.c.			
23.71	Industrial cutting, shaping and finishing of stone	X		
23.72	Stonemasonry		X	
23.91	Production of abrasive products		X	
23.99	Manufacture of other non-metallic mineral products n.e.c.	X		

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
24	Manufacture of basic metals			
24.1	Manufacture of basic iron and steel and of ferro-alloys	X		
24.2	Manufacture of tubes, pipes, hollow profiles and related fittings of steel		X	
24.4	Manufacture of basic precious and other non-ferrous metals		X	
24.5	Casting of metals	X		
25	Manufacture of fabricated metal products, except machinery and equipment			
25.1	Manufacture of structural metal products		X	
25.4	Manufacture of weapons and ammunition		X	
25.5	Forging, pressing, stamping and roll-forming of metal; powder metallurgy		X	
25.6	Treatment and coating of metals; machining n.e.c.			
25.61	Treatment and coating of metals			
25.61.1	Treatment and coating (except electroplating/ electrochemical surface treatment)		X	
25.61.2	Treatment and coating (electroplating/electrochemical surface treatment)	X		
25.62	Machining n.e.c.		X	
25.7	Manufacture of cutlery, tools and general hardware		X	
25.9	Manufacture of other fabricated metal products		X	
26	Manufacture of computer, electronic and optical products			
26.1	Manufacture of electronic components and boards		X	
26.2	Manufacture of computers and peripheral equipment		X	
26.3	Manufacture of communication equipment		X	
26.4	Manufacture of consumer electronics		X	
26.5	Manufacture of instruments and appliances for measuring, testing and navigation; watches and clocks			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
26.51	Manufacture of instruments and appliances for measuring, testing and navigation		X	
26.52	Manufacture of watches and clocks		X	
26.53	Manufacture of instruments and appliances for measurement, control, automation and regulation n.e.c.			X
26.6	Manufacture of irradiation, electromedical and electrotherapeutic equipment		X	
26.7	Manufacture of optical instruments and photographic equipment		X	
26.8	Manufacture of magnetic and optical media		X	
27	Manufacture of electrical equipment			
27.1	Manufacture of electric motors, generators, transformers and electricity distribution and control apparatus			
27.11	Manufacture of electric motors, generators and transformers		X	
27.12	Manufacture of electricity distribution and control apparatus		X	
27.2	Manufacture of batteries and accumulators		X	
27.3	Manufacture of wiring and wiring devices		X	
27.4	Manufacture of electric lighting equipment		X	
27.5	Manufacture of domestic appliances		X	
27.9	Manufacture of other electrical equipment n.e.c.		X	
28	Manufacture of machinery and equipment			
28.1	Manufacture of general-purpose machinery			
28.11	Manufacture of engines and turbines, except aircraft, vehicle and cycle engines		X	
28.12	Manufacture of fluid power equipment		X	
28.13	Manufacture of other pumps and compressors n.e.c.		X	
28.14	Manufacture of other taps and valves n.e.c.			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
28.15	Manufacture of bearings, gears, gearing and driving elements			X
28.16	Drive and control technology		X	
28.2	Manufacture of other general-purpose machinery		X	
28.4	Manufacture of metal forming machinery and machine tools		X	
28.9	Manufacture of other special-purpose machinery		X	
29	Manufacture of motor vehicles, trailers and semi-trailers			
29.1	Manufacture of motor vehicles			X
29.2	Manufacture of bodies (coachwork) for motor vehicles; manufacture of trailers and semi-trailers		X	
29.3	Manufacture of parts and accessories for motor vehicles		X	
30	Manufacture of other transport equipment			
30.1	Building of ships and boats	X		
30.2	Manufacture of railway locomotives and rolling stock			
30.20.1	Manufacture of locomotives and other rail vehicles		X	
30.20.2	Manufacture of railway infrastructure		X	
30.3	Manufacture of air and spacecraft and related machinery			
30.3.1	Manufacture of air and spacecraft and related machinery		X	
30.3.2	Manufacture of aircraft parts and accessories		X	
30.3.3	Aircraft components			X
30.3.4	Manufacture and servicing of aircraft turbines			X
30.3.5	Maintenance, servicing and conversion of aircraft		X	
30.3.6	Manufacture of helicopters			X
30.9	Manufacture of transport equipment n.e.c.			X
31	Manufacture of furniture			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
31.0	Manufacture of furniture		X	
31.03	Manufacture of mattresses		X	
31.09	Manufacture of other furniture		X	
32	Other manufacturing			
32.1	Manufacture of jewellery, bijouterie and related articles		X	
32.2	Manufacture of musical instruments		X	
32.3	Manufacture of sports goods		X	
32.4	Manufacture of games and toys		X	
32.5	Manufacture of medical and dental instruments and supplies		X	
32.9	Manufacturing n.e.c.		X	
33	Repair and installation of machinery and equipment			
33.1	Repair of fabricated metal products, machinery and equipment		X	
33.2	Installation of industrial machinery and equipment n.e.c.		X	
<b>D</b>	<b>SECTION D – ELECTRICITY, GAS, STEAM AND AIR CONDITIONING SUPPLY</b>			
35	Electricity, gas, steam and air conditioning supply			
35.1	Electric power generation, transmission and distribution		X	
35.2	Manufacture of gas; distribution of gaseous fuels through mains		X	
35.3	Steam and air conditioning supply		X	
<b>E</b>	<b>SECTION E – WATER SUPPLY; SEWERAGE, WASTE MANAGEMENT AND REMEDIATION ACTIVITIES</b>			
36	Water collection, treatment and supply		X	
37	Sewerage		X	
38	Waste collection, treatment and disposal activities; materials recovery			
38.1	Waste collection		X	

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
38.21	Treatment and disposal of non-hazardous waste		X	
38.22	Treatment and disposal of hazardous waste	X		
38.3	Materials recovery		X	
39	Remediation activities and other waste management services		X	
<b>F</b>	<b>SECTION F – CONSTRUCTION</b>			
41	Construction of buildings			
41.2	Construction of residential and non-residential buildings	X		
42	Civil engineering			
42.1	Construction of roads and railways			
42.11	Construction of roads and motorways		X	
42.12	Construction of railways and underground railways			
42.12.1	Construction of railways and underground railways		X	
42.12.2	Erection, servicing and maintenance of electrical installations of the railway infrastructure	X		
42.13	Construction of bridges and tunnels			
42.13.1	Construction of bridges	X		
42.13.2	Construction of tunnels		X	
42.2	Construction of utility projects			
42.21	Construction of utility projects for fluids		X	
42.22	Construction of utility projects for electricity and telecommunications	X		
42.23	Pipeline construction, well construction and sewerage plant construction, with a focus on servicing and repair	X		
42.9	Construction of other civil engineering projects		X	
43	Specialised construction activities			
43.1	Demolition and site preparation	X		
43.2	Electrical, plumbing and other construction installation activities			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
43.21	Electrical installation		X	
43.22	Plumbing, heat and air-conditioning installation		X	
43.29	Other construction installation	X		
43.3	Building completion and finishing		X	
<b>G</b>	<b>SECTION G - WHOLESALE AND RETAIL TRADE; REPAIR OF MOTOR VEHICLES AND MOTORCYCLES</b>			
45	Wholesale and retail trade and repair of motor vehicles and motorcycles			
45.1	Sale of motor vehicles			X
45.2	Maintenance and repair of motor vehicles		X	
45.3	Sale of motor vehicle parts and accessories			X
45.4	Sale, maintenance and repair of motorcycles and related parts and accessories			X
46	Wholesale trade, except of motor vehicles and motorcycles			
46.1	Wholesale on a fee or contract basis			X
46.2	Wholesale of agricultural raw materials and live animals			X
46.3	Wholesale of food, beverages and tobacco			X
46.4	Wholesale of household goods			X
46.5	Wholesale of information and communication equipment			X
46.6	Wholesale of other machinery, equipment and supplies			X
46.7	Other specialised wholesale			
46.71	Wholesale of solid, liquid and gaseous fuels and related products			X
46.72	Wholesale of metals and metal ores			X
46.73	Wholesale of wood, construction materials and sanitary equipment			X
46.74	Wholesale of hardware, plumbing and heating equipment and supplies			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
46.75	Wholesale of chemical products			X
46.76	Wholesale of other intermediate products			X
46.77	Wholesale of waste and scrap		X	
46.9	Non-specialised wholesale trade			X
47	Retail trade, except of motor vehicles and motorcycles			
47.1	Retail sale in non-specialised stores			X
47.2	Retail sale of food, beverages and tobacco in specialised stores			X
47.3	Retail sale of automotive fuel in specialised stores			X
47.4	Retail sale of information and communication equipment in specialised stores			X
47.5	Retail sale of other household equipment in specialised stores			X
47.6	Retail sale of cultural and recreation goods in specialised stores			X
47.7	Retail sale of other goods in specialised stores			X
47.73	Dispensing chemist in specialised stores			X
47.8	Retail sale via stalls and markets			X
47.9	Retail trade not in stores, stalls or markets			X
<b>H</b>	<b>SECTION H – TRANSPORTATION AND STORAGE</b>			
49	Land transport and transport via pipelines			
49.1	Passenger rail transport, interurban			X
49.2	Freight rail transport		X	
49.3	Other passenger land transport			X
49.4	Freight transport by road and removal services		X	
49.5	Transport via pipeline		X	
50	Water transport			
50.1	Sea and coastal passenger water transport		X	
50.2	Sea and coastal freight water transport		X	

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
50.3	Inland passenger water transport		X	
50.4	Inland freight water transport		X	
51	Air transport			
51.1	Passenger air transport			X
51.2	Freight air transport and space transport			X
52	Warehousing and support activities for transportation			
52.1	Warehousing and storage		X	
52.2	Support activities for transportation		X	
52.21.2	Operation of road infrastructure		X	
52.22.1	Operation of waterway infrastructure		X	
52.22.2	Operation of ports, harbours and piers		X	
52.23	Service activities incidental to air transportation		X	
53	Postal and courier activities			
53.1	Postal activities under universal service obligation		X	
53.2	Other postal and courier activities		X	
<b>I</b>	<b>SECTION I – ACCOMMODATION AND FOOD SERVICE ACTIVITIES</b>			
55	Accommodation			
55.1	Hotels and similar accommodation		X	
55.2	Holiday and other short-stay accommodation			X
55.3	Camping grounds, recreational vehicle parks and trailer parks			X
56	Food and beverage service activities			
56.1	Restaurants and mobile food service activities		X	
56.2	Event catering and other food service activities			
56.21	Event catering activities		X	
56.22	Other catering facilities			X
<b>J</b>	<b>SECTION J – INFORMATION AND COMMUNICATION</b>			
58	Publishing activities			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
58.1	Publishing of books, periodicals and other publishing activities			X
58.13	Publishing of newspapers			X
58.2	Software publishing			X
59	Motion picture, video and television programme production, sound recording and music publishing activities			
59.1	Motion picture, video and television programme activities			X
59.2	Sound recording and music publishing activities			X
60	Programming and broadcasting activities			
60.1	Radio broadcasting			X
60.2	Television programming and broadcasting activities			X
61	Telecommunications			
61.1	Wired telecommunications activities		X	
61.2	Wireless telecommunications activities		X	
61.3	Satellite telecommunications activities		X	
61.9	Other telecommunications activities		X	
62	Computer programming, consultancy and related activities			X
63	Information service activities			
63.1	Data processing, hosting and related activities; web portals			X
63.9	Other information service activities			X
<b>K</b>	<b>SECTION K – FINANCIAL AND INSURANCE ACTIVITIES</b>			
64	Financial service activities, except insurance and pension funding			
64.1	Monetary intermediation			X
64.9	Other financial service activities, except insurance and pension funding			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
65	Insurance, reinsurance and pension funding, except compulsory social security			
65.1	Insurance			X
65.3	Pension funding			X
66	Activities auxiliary to financial services and insurance activities			
66.1	Activities auxiliary to financial services, except insurance and pension funding			X
66.2	Activities auxiliary to insurance and pension funding			X
66.3	Fund management activities			X
<b>L</b>	<b>SECTION L – REAL ESTATE ACTIVITIES</b>			
68	Real estate activities			
68.1	Buying and selling of own real estate			X
68.2	Renting and operating of own or leased real estate			X
68.3	Real estate activities on a fee or contract basis			X
<b>M</b>	<b>SECTION M – PROFESSIONAL, SCIENTIFIC AND TECHNICAL ACTIVITIES</b>			
69	Legal and accounting activities			
69.1	Legal activities			X
69.2	Accounting, bookkeeping and auditing activities; tax consultancy			X
70	Activities of head offices; management consultancy activities			
70.1	Activities of head offices			X
70.2	Management consultancy activities			X
71	Architectural and engineering activities; technical testing and analysis			
71.1	Architectural and engineering activities and related technical consultancy			X
71.2	Technical testing and analysis			X
72	Scientific research and development			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
72.1	Research and experimental development on natural sciences and engineering		X	
72.19	Other research and experimental development on natural sciences and engineering		X	
72.2	Research and experimental development on social sciences and humanities			X
73	Advertising and market research			
73.1	Advertising			X
73.2	Market research and public opinion polling			X
74	Other professional, scientific and technical activities			
74.1	Specialised design activities			X
74.2	Photographic activities			X
74.9	Other professional, scientific and technical activities n.e.c.			X
75	Veterinary activities			X
<b>N</b>	<b>SECTION N – ADMINISTRATIVE AND SUPPORT SERVICES</b>			
77	Rental and leasing activities			
77.1	Renting and leasing of motor vehicles			X
77.2	Renting and leasing of personal and household goods			X
77.3	Renting and leasing of other machinery, equipment and tangible goods			X
78	Employment activities			
78.1	Activities of employment placement agencies		X	
78.2	Temporary employment agency activities		X	
78.3	Other human resources provision			X
79	Travel agency, tour operator and other reservation service and related activities			
79.1	Travel agency and tour operator activities			X
79.9	Other reservation services and related activities			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
80	Security and investigation activities			
80.1	Private security activities			X
80.2	Security systems service activities			X
80.3	Investigation activities			X
81	Services to buildings and landscape activities			
81.1	Combined facilities support activities			X
81.2	Cleaning activities			
81.21	General cleaning of buildings			X
81.22	Other building and industrial cleaning activities			
81.22.9	Other building and industrial cleaning activities n.e.c.		X	
81.29.1	Cleaning of means of transport			X
81.29.2	Disinfecting and pest control		X	
81.29.9	Other cleaning activities n.e.c.		X	
82	Office administrative, office support and other business support activities			
82.1	Office administrative and support activities			X
82.2	Activities of call centres			X
82.3	Organisation of conventions and trade shows			X
82.9	Business support service activities n.e.c.			
82.91	Activities of collection agencies and credit bureaus			X
82.92	Packaging activities		X	
82.99	Other business support service activities n.e.c.			X
<b>O</b>	<b>SECTION O – PUBLIC ADMINISTRATION AND DEFENCE; COMPULSORY SOCIAL SECURITY</b>			
84	Public administration and defence; compulsory social security			
84.1	Administration of the State and the economic and social policy of the community			X
84.2	Provision of services to the community as a whole			

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
84.21	Foreign affairs			X
84.22	Defence activities		X	
84.23	Justice and judicial activities			
84.23.1	Correctional facilities		X	
84.23.2	Courts			X
84.24	Public order and safety activities		X	
84.25	Fire service activities <sup>1</sup>		X	
84.3	Compulsory social security activities			X
<b>P</b>	<b>SECTION P – EDUCATION</b>			
85	Education			
85.1	Pre-primary education			X
85.2	Primary education			X
85.3	Secondary education			X
85.4	Higher education			X
85.5	Other education			X
85.6	Educational support activities			X
<b>Q</b>	<b>SECTION Q – HUMAN HEALTH AND SOCIAL WORK ACTIVITIES</b>			
86	Human health activities			
86.1	Hospital activities			
86.10.1	Hospital activities (excluding university hospitals, preventive care and rehabilitation centres)		X	
86.10.2	Activities of university hospitals		X	
86.10.3	Activities of preventive care and rehabilitation centres		X	
86.2	Medical and dental practice activities			X
86.9	Other human health activities			X
87	Residential care activities			

1 The assignment applies to persons employed full-time in the fire services, except where the Fire services accident prevention regulation is to be applied as a special case.

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
87.1	Residential nursing care activities			X
87.2	Residential care activities for mental retardation, mental health and substance abuse			X
87.3	Residential care activities for the elderly and disabled			X
87.9	Other residential care activities			X
88	Social work activities without accommodation			
88.1	Social work activities without accommodation for the elderly and disabled			
88.10.1	Domestic social service activities			X
88.10.2	Other social work activities without accommodation for the elderly and disabled			
88.10.2.1	Other social work activities without accommodation for the elderly and disabled: daycare			X
88.10.2.2	Workshops for disabled persons		X	
88.9	Other social work activities without accommodation			X
88.91	Child day-care activities			X
88.99	Other social work activities without accommodation n.e.c.			X
<b>R</b>	<b>SECTION R – ARTS, ENTERTAINMENT AND RECREATION</b>			
90	Creative, arts and entertainment activities			
90.0	Creative, arts and entertainment activities			
90.01	Performing arts			X
90.02	Support activities to performing arts		X	
90.03	Artistic creation			X
90.04	Operation of arts facilities		X	
91	Libraries, archives, museums and other cultural activities			
91.0	Libraries, archives, museums and other cultural activities			
91.01	Library and archives activities			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
91.02	Museums activities			X
91.03	Operation of historical sites and buildings and similar visitor attractions			X
91.04	Botanical and zoological gardens and nature reserves activities		X	
92	Gambling and betting activities			X
93	Sports activities and amusement and recreation activities			
93.1	Sports activities			X
93.11	Operation of sports facilities			
93.11.1	Swimming baths and stadiums		X	
93.11.2	Operation of sports facilities			X
93.2	Amusement and recreation activities			
93.21	Activities of amusement parks and theme parks			X
93.29	Other amusement and recreation activities		X	
<b>S</b>	<b>SECTION S – OTHER SERVICE ACTIVITIES</b>			
94	Activities of membership organisations			
94.1	Activities of business, employers and professional membership organisations			X
94.2	Activities of trade unions			X
94.9	Activities of other membership organisations			X
94.99	Activities of other membership organisations n.e.c.			X
95	Repair of computers and personal and household goods			
95.1	Repair of computers and communication equipment		X	
95.2	Repair of personal and household goods			
95.21	Repair of consumer electronics		X	
95.22	Repair of household appliances and home and garden equipment		X	
95.23	Repair of footwear and leather goods			X

WZ 2008	WZ 2008 category name (n.e.c. = not elsewhere classified)	Group I 2.5 h	Group II 1.5 h	Group III 0.5 h
95.25	Repair of watches, clocks and jewellery			X
96	Other personal service activities			
96.0	Other personal service activities			
96.01	Washing and (dry-)cleaning of textile and fur products			X
96.02	Hairdressing and other beauty treatment			X
96.03	Funeral and related activities			X
96.04	Physical well-being activities			X
96.09	Other personal service activities n.e.c.			X
99.00	Activities of extraterritorial organisations and bodies			X

Annex 3 (to Section 2 (4) of DGUV Regulation 2)

## **Alternative supervision by occupational physicians and OSH professionals in companies with *(inserted by accident insurance provider: up to ... maximum 50)* employees**

*(The accident insurance institution inserts specific measures, based on the “Rahmenbedingungen für einheitliche Strukturlösungen für alternative Betreuungsmodelle der bedarfsorientierten betriebsärztlichen und sicherheitstechnischen Betreuung” (framework conditions for uniform structural solutions for alternative models of ad-hoc supervision by occupational physicians and OSH professionals) drawn up by the OSH organisation Expert committee and dated 14 October 2003, together with existing experience in the use of electronic training methods and further developments of these methods; industries/accident insurance institutions are assigned to groups with use of the “Orientierungshilfe für die Einordnung der Branche/Berufsgenossenschaft in die Gruppen I, II und III der betriebsärztlichen und sicherheitstechnischen Betreuung” (guide to classifying industries/accident insurance institutions into groups I, II or III for supervision by occupational physicians and OSH professionals, drawn up by the OSH organisation Expert committee.)*

### **I. General provisions (Section I)**

If the alternative form of supervision by occupational physicians and OSH professionals is used, the employer shall participate in informational, motivational and training measures conducted within the company in relation to occupational safety and health issues.

Following completion of the informational and motivational measures, the employer shall determine the need for and extent of ad-hoc supervision based upon the assessment of the working conditions (risk assessment), which is to be conducted, to the extent necessary, with the involvement of an occupational physician and an OSH professional possessing sector-specific expertise.

## II. Motivational, informational and further training measures (Section II)

The motivational and informational measures shall comprise: ...

They are to be completed within ... *(the accident insurance institution inserts the specific provision here; maximum 5 years)* years.

The employer shall subsequently participate in further training measures, conducted or recognised by the accident insurance institution, at intervals of no more than *(the accident insurance institution inserts the specific provision here: maximum 5 years)* ... years; the measure shall comprise at least ... tuition units.

## III. Ad-hoc supervision (Section III)

The employer shall avail himself on an ad-hoc basis of the supervision services of an occupational physician or OSH professional with sector-specific expertise under specific circumstances where matters of occupational safety and health protection arise.

The employer shall consider whether supervision by the occupational physician, the OSH professional or both is required, particularly in the following situations:

- Planning, installation and modification of plant
- Introduction of new work equipment resulting in an increased risk potential
- Significant changes to working practices
- Introduction of new working practices
- Design of new workstations and work processes
- Introduction of new substances leading to an increased risk potential
- Activities involving persons requiring particular protection (in particular pregnant women, breastfeeding women, young people, severely disabled persons)
- Investigation of accidents and occupational diseases
- Provision of advice to employees on specific accident and health risks at work
- Preparation of emergency, hygiene, pandemic and alarm plans

- Need for safety inspections and assessments of installations, work systems and work processes
- Fundamental restructuring of working hours, breaks and shifts
- Need for preventive occupational health care
- Hazards posed by persons who endanger themselves and others, in particular owing to the influence of drugs or alcohol, or by aggressive behaviour
- Issues relating to job changes; integration and reintegration of persons with disabilities and (re-)integration of persons undergoing rehabilitation
- High incidence of health problems
- Incidence of post-traumatic stress

*(The relevant accident insurance institution can add further specifics.)*

In particular cases, ad hoc consultations on specialist topics may also be provided by persons with the relevant expertise but who are not qualified as occupational physicians or OSH professionals.

#### **IV. Documentation (Section IV)**

The written records (electronic form is acceptable) listed below shall be kept at the company and made available for inspection by the competent supervisory authorities:

- Certificate of attendance of motivational, informational and training measures
- Up-to-date documentation of the assessment of working conditions (risk assessment) conducted in the company
- Reports in accordance with Section 5 of this accident prevention regulation

Should the employer fail to fulfil his obligations under the alternative form of supervision, the employer and the company shall become subject to the standard form of supervision in accordance with Section 2 (2) or (3) of this accident prevention regulation.

## **Conducting by competence centres of alternative supervision by occupational physicians and OSH professionals in companies with up to 20 employees**

*(The accident insurance institution intending to use this form of alternative supervision inserts specific measures here, based on the “Rahmenbedingungen für einheitliche Strukturösungen für alternative Betreuungsmodelle der bedarfsorientierten betriebsärztlichen und sicherheitstechnischen Betreuung” (framework conditions for uniform structural solutions for alternative models of ad-hoc supervision by occupational physicians and OSH professionals), drawn up by the OSH organization Expert committee and dated 14 October 2003, together with existing experience in the use of electronic training methods and further developments of these methods. Competence centres are run in accordance with the criteria drawn up by the expert committee on 18 December 2003.)*

### **I. General provisions (Section I)**

If the alternative form of supervision by occupational physicians and OSH professionals is used, the employer shall participate in informational and motivational measures conducted within the company in relation to occupational safety and health issues.

Following completion of the informational and motivational measures, the employer shall determine the need for and scale of ad-hoc supervision based upon the assessment of the working conditions (risk assessment), which is to be conducted, to the extent necessary, with the involvement of the competence centre.

### **II. Motivational and informational measures (Section II)**

*(Insert specific measures by the relevant accident insurance institution: see above)*

### III. Ad-hoc supervision (Section III)

The employer shall avail himself on an ad-hoc basis the supervision services of the competence centre in occupational safety and health protection.

In particular, the employer shall consider whether supervision by the competence centre is required in the following situations:

- Planning, installation and modification of plant
- Introduction of new work equipment resulting in an increased risk potential
- Significant changes to working practices
- Introduction of new working practices
- Design of new workstations and work processes
- Introduction of new substances leading to an increased risk potential
- Activities involving persons requiring particular protection (in particular pregnant women, breastfeeding women, young people, severely disabled persons)
- Investigation of accidents and occupational diseases
- Provision of advice to employees on specific accident and health risks at work
- Preparation of emergency, hygiene, pandemic and alarm plans
- Need for safety inspections and assessments of installations, work systems and work processes
- Fundamental restructuring of working hours, breaks and shifts
- Need for preventive occupational health care
- Hazards posed by persons who endanger themselves and others, in particular owing to the influence of drugs or alcohol, or by aggressive behaviour
- Issues relating to job changes; integration and reintegration of persons with disabilities and (re-)integration of persons undergoing rehabilitation
- High incidence of health problems
- Incidence of post-traumatic stress

*(The relevant accident insurance institution can add further specifics.)*

In particular cases, ad hoc consultations on specialist topics may also be provided by persons with the relevant expertise but who are not qualified as occupational physicians or OSH professionals.

## **IV. Documentation (Section IV)**

The following documentation shall be held at the company in written form (electronic form is acceptable) for inspection by the competent bodies:

- Certificate of attendance of motivational and informational measures
- Up-to-date documentation of the assessment of working conditions (risk assessment) conducted in the company
- The reports required by Section 5 of this accident prevention regulation on the use of external ad-hoc supervision

Should the employer fail to fulfil his obligations under the alternative form of supervision, the employer and the company shall become subject to the standard form of supervision in accordance with Section 2 (2) of this accident prevention regulation.



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